MISSION BAY COMMUNITY ASSOCIATION, INC.

(MASTER ASSOCIATION)

APPLICATION FOR PURCHASE

Requirements:

1-Tier Village: La Costa, Cordova, and Harbour Springs. Please complete background check form.

2-Tier Village: Las Flores, Sonata, The Isle, Reflections, Ventura, Laguna and Regatta. Background check not applicable. Must get approval from sub-association before MBCA provide an approval.

FOR RESALE AT MISSION BAY, YOUR APPLICATION PACKAGE MUST INCLUDE THE FOLLOWING:

1. There is a non-refundable $200.00 application fee.
   *RUSH fee: $100.00 extra 3-4 business days for approval **Non-Refundable.**

2. Pet Fee: $150.00 **Non-Refundable** per Dog. Payable to Mission Bay. No aggressive breeds. No more than 2 pets. Fee must be paid before approval.

3. A copy of the signed sales contract.

4. List all applicants who will reside in the unit. Children/Relatives/Other

5. A copy of **ALL** occupants **U.S.** driver's licenses, or photo identification cards (with date of birth on it), or, if you reside outside of the United States, copies of all applicants International Passport(s).

6. Upon receipt of a fully completed application with its enclosures, within Ten (10) business days the Association will provide you with a certificate of Approval by mail or email.

PLEASE RETURN FULLY COMPLETED APPLICATION TO:

Mission Bay Community Association
10555 Diego Drive South
Boca Raton, Florida 33428
Telephone: (561) 479-1900
Facsimile: (561) 488-3539
Email: claudia@mission-bay.com

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1. There are 1239 homes within the various villages of Mission Bay consisting of single-family homes and townhomes. The Villages of Laguna, Las Flores, Reflections, Regatta, Sonata, Ventura and The Isles have their own sub-association documents and are managed by a sub-association Board of Directors. These aforementioned villages are two-tiered associations governed by both their sub-association or village, and Mission Bay. In addition, MBCA manages the one-tier villages of Cordova, Harbour Springs, and La Costa.

2. If you are purchasing a home on a 2-tier community, you must get the approval first from the sub-association. Mission Bay Master will provide an approval after we have a copy of certificate from sub-association. Interview and background check are not applicable.

3. If you are purchasing a home on a 1-tier community, you must fill out the background check form. Interview is not required.

4. Application will be reviewed by the Mission Bay Board of Governors. A Certificate of Approval will be provided to the buyer. The approval will be mailed to your current address if applicable approval will be emailed.

5. After closing, the new owner must immediately furnish the Association with a copy of the Warranty Deed, Village approval (if applicable), copy of Closing Statement and the Property Survey.

6. It is the responsibility of the seller to provide the buyer with MBCA Bylaws. Go into our website www.mission-bay.com to obtain a copy. If you would like to purchase the documents, there is a cost of $50. Please call the office for more information.

7. Maintenance assessments for Mission Bay are collected on a quarterly basis, due on the first day of each quarter (January, April, July, and October). The amount of the maintenance assessment is $700.00 per quarter. This assessment is for Mission Bay Community Association only, the master association. The two-tiered villages listed above also have maintenance assessments.

8. Use of this unit is for single family residence only. No Multiple Families. No room rentals. No vocational or seasonal rentals.

9. As a courtesy, one-time access cards are free of charge and are available at the office. Access cards replacement/lost have a charge of $20.00 per person over 13 years old.

10. If you have a golf cart or low vehicle, please register vehicle at the office. Fee of $50.00 apply.

MISSION BAY COMMUNITY ASSOCIATION, INC.
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Residential Information

Date of Application: _____

MB Property Address _____

Desired Closing Date _____Real Estate Agent_____

For Applicant:

Applicant Full Name: _____Date of Birth:_____

Cell # _____Work#:_____

Email: _____

Your email address(es) and phone number(s) are confidential and intended solely for the use between MBCA and the applicant(s) completing the Buyer/Rental application. MBCA and the management company will never share your email address(es) and phone number(s) without your prior written consent.

Applicant's Current Mailing Address:_____

Employment

Present Employer_____Position _____

How Long? _____ Gross Income_____

For Co-Applicant:

Co-Applicant Full Name: _____Date of Birth:_____

Cell # _____Work#:_____

Email: _____

Your email address(es) and phone number(s) are confidential and intended solely for the use between MBCA and the applicant(s) completing the Buyer/Rental application. MBCA and the management company will never share your email address(es) and phone number(s) without your prior written consent.

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Employment

Present Employer_____Position _____

How Long? _____ Gross Income_____

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List all occupants who will reside in the unit: Children/Relatives/Other

Full Name	DOB	Relationship
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

PETS INFORMATION: Max 2 Dogs

Pets: Yes / No How many Pets:_____

Breed:_____ Weight:_____
Breed:_____ Weight:_____

VEHICLE INFORMATION

Please list all vehicles that will be parked in the community or on the driveway on a regular basis. Include golf cart or low speed vehicle.

MAKE: _____ MODEL: _____ TAG: _____

MAKE: _____ MODEL: _____ TAG: _____

MAKE: _____ MODEL: _____ TAG: _____

MAKE: _____ MODEL: _____ TAG: _____

_____ _____
Applicant Signature Date

_____ _____
Co-Applicant Signature Date

MISSION BAY COMMUNITY ASSOCIATION, INC.

BACKGROUND CHECK ONLY FOR 1-TIER COMMUNITIES: LA COSTA, HARBOUR SPRINGS & CORDOVA

Please complete this form for each applicant.

APPLICANT INFORMATION:

Any applicant 18 and over must complete this form.

NAME_____
Last First Middle

EMAIL:_____

You will receive an email from Scott-Roberts and Associates to complete your background check.

AUTHORIZATION TO RELEASE HISTORY

I authorize Mission Bay Community Association to conduct a background investigation and to obtain information about me from the appropriate agencies. I hereby affirm that my answers to all questions on my application are true and correct.

_____

Signature of Applicant **Date**

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